



Master's Degree Eligibility Application Form

I hereby request to summarize my academic status in order to be eligible for a Master's degree after being graded for all my courses and after resolving all of my financial debts to the University.

Enclosed please find a copy of my student card and a confirmation from the library stating that I have no outstanding library debt.

I am aware of the fact that after receiving my degree I will not be able to take any more exams, remove courses from the list of courses counted for the degree nor change my final grade point average for the degree.

Full name as it appears in the Hebrew University records:

Surname: _____

Given name: _____

Full name as you wish it to appear on your MSc diploma (cannot be amended after issued):

Surname : _____

Given name: _____

Student No.: _____ Male Female

Email: _____

Israeli cellphone number (if applicable): _____

Academic year I began my studies: _____

Graduating Department No.: _____

I would like to request to remove the following courses from my record of studies*:

Course No.: _____ Course No.: _____ Course No.: _____

* Only applicable if you have over 46 credit points. In that case, you can transfer some of the additional elective courses you've been graded for to your extra studies chart, in order for them not to be included in your final grade point average.

Please note the following:

- A) In order to avoid possible delays it is advised to contact the Student Affairs Office and clarify any issues related to your studies.
- B) Please note that the Student Affairs Office handles the applications according to the order of submission.
- C) Within 3 weeks of submission of this application form, the Student Affairs Office will issue your Letter of Eligibility in three copies and one official Record of Studies.
If you do not receive these documents please contact Mazi Shtein at the Student Affairs Office: 08-9489189 / mazis@savion.huji.ac.il
- D) During the graduation ceremony you will receive your diploma in Hebrew, three copies of the English translation of your diploma and one official Record of Studies. If you will not be attending the graduation ceremony, these documents will be available at the Students Affairs Office up to one month from the date of the ceremony. After that date these documents will be sent to you by mail.
- E) If you wish to receive additional copies of the above documents you will be required to order them separately and pay for them accordingly.